

## GOVERNANCE, RISK & AUDIT COMMITTEE – ANNUAL WORK PROGRAMME 2025/2026

Topic	Lead Officer	Comments	Cycle
<b>25 March 2025</b>			
Internal audit plan 2025/26 – Charter & Mandate	Internal Audit – Teresa Sharman		Annual
<i>GRAC self-assessment</i>	<i>Internal Audit – Teresa Sharman</i>	<i>Deferred until action plan from the one we did last year has been completed</i>	Annual
Internal Audit Progress & Follow-up Report	Internal Audit – Teresa Sharman	To review progress on internal audit recommendations	Quarterly
Corporate Risk Register	Director for Resources – Tina Stankley	To review the corporate risk register	Quarterly
Procurement Exemptions Register	Monitoring Officer – Cara Jordan	To review Procurement Exemptions	Quarterly
Review of Council's Asset Register	Director for Resources – Tina Stankley	To review the number and value of Council assets	Committee Request
<b>03 June 2025</b>			
Internal Audit Progress & Follow up report	Internal Audit	To review progress on internal audit recommendations	Quarterly
Annual Report/Opinion & Review of the Effectiveness of Internal Audit	Internal Audit	Tbc – <i>could slip to September</i>	Annual
GRAC self-assessment	Internal Audit	<i>Tbc (see note for March)</i>	Annual
External Audit Interim VFM Report for 2023/24	External Auditor	Tbc – could slip to July meeting	Annual
External Audit Plan for 2023/24	External Auditor	Tbc – could slip to July meeting	Annual
Corporate Risk Register	Director for Resources	To review the corporate risk register	Quarterly
Procurement Exemptions Register	Monitoring Officer	To review Procurement Exemptions	Quarterly
Business Continuity Framework	Resilience Manager – Alison Sayer	To review the Business Continuity Framework	Bi-Annual
Treasury Management Half-Yearly report	Director for Resources	To review and recommend to Full Council	Annual
<b>08 July 2025</b>			
Annual Accounts sign-off (tbc)			

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<b>09 September 2025</b>			
External Audit Results report 2023/2024	External Audit	<i>May slip to December</i>	Annual
Internal Audit Progress & Follow up report	Internal Audit	To review progress on internal audit recommendations	Quarterly
GRAC Annual report	Committee Officer	To review the Committee's work over the previous year (tbc if Committee want to continue with this)	Annual
AGS 2024/2025 & Local Code of Corporate Governance	Director for Resources	To approve the AGS	Annual
Monitoring Officer's Annual Report	Monitoring Officer	To review the MO Annual report	Annual
Corporate Risk Register	Director for Resources	To review the register	Quarterly
Procurement Exemptions Register	Monitoring Officer	To receive the procurement exemptions register	Quarterly
<b>December 2025</b>			
Risk Management Framework	Director for Resources – Tina Stankley	To review and comment on the Risk Management Framework	Annual
Corporate Risk Register	Director for Resources – Tina Stankley	To review the register	Quarterly
Internal Audit Progress & Follow-up Report	Internal Audit – Teresa Sharman	To review progress on internal audit recommendations	
Civil Contingencies Update	Resilience Manager – Alison Sayer	To receive the Civil Contingencies Update	Annual
Business Continuity Framework	Resilience Manager – Alison sayer	To review the Business Continuity Framework	Bi-Annual
Procurement Exemptions Register	Monitoring Officer – Cara Jordan	To review Procurement Exemptions	Quarterly
Committee Self-Assessment Action Plan	Monitoring Officer – Cara Jordan	To complete the action plan	Annual
Treasury Management Strategy	Director for Resources	To review the Annual TMS and recommend to Full Council for approval	Annual
External Audit Plan (Letter) 2025/2026	External Audit		Annual